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OF THE GLEN MARTIN MUTUAL WATER COMPANY
A CALIFORNIA CORPORATION**

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These Amended and Restated Bylaws of the Glen Martin Mutual Water Company, Inc., where approved by the Board of Directors at the June 24, 2009 Monthly Board Meeting for distribution to the Company Shareholders for Shareholder approval.

AMENDED AND RESTATED BYLAWS

OF

GLEN MARTIN MUTUAL WATER COMPANY, INC. A California Corporation

ARTICLE I

OFFICE

Section 1. Principal Office. The principal office for Glen Martin Mutual Water Company, Inc. (the "Corporation") is fixed and located at 6522 Mountain Home Canyon Road, Angelus Oaks, California 92305. The Board of Directors (the "Board") is granted full power and authority to change said principal office from one location to another. Any such change shall be noted on the Bylaws opposite this Section 1 of Article I, or this Section 1 may be amended to state the new location.

Section 2. Other offices. Branch or subordinate offices may be established at any time by the Board at any place or places.

ARTICLE II

OPERATION

Section 1. Water Rates and Distribution. The method of distributing the water and collecting the amount due shall be fixed by the Board. In fixing the amount to be collected, the amount shall not be fixed with a view of making a profit, but only to raise sufficient revenue to pay and discharge the lawful obligations of this Corporation. The Board shall have the power, and is hereby authorized, to divide the use of water distributed by the Corporation into classes, including but not limited to a residential class and a commercial class, and it may establish such rates to be charged for water used or available for use by any shareholder in any class as in its discretion is just and reasonable, subject to the requirement that any such rates reflect the costs, expenses and reasonable reserves necessary for the operation of the Corporation and not any profit component.

Section 2. Expenses. The Board may, if it so desires, charge all operating expenses to the shareholders actually using water, but all other amounts necessary to be raised shall be paid pro-rata by each of the shareholders in accordance with their respective Shares (as hereafter defined) except for the imposition of the assessments.

Section 3. Right to Service. Each shareholder shall be entitled to receive water service from the Corporation in accordance with the rules and regulations for water service (including, without limitation, regulations to ensure compliance with local building codes and government requirements and regulations) that are established by the Board from time to time.

Each Share held by a shareholder shall generally entitle the shareholder to a single connection to the Corporation's water distribution system, provided, however, that the Board may limit the number of new connections provided to shareholders to that number of connections which the water distribution system operated by the Corporation is capable of serving (as determined by the Board). The Board shall establish a procedure for the allocation of new connections which may become available as a result of the termination of existing connections or the expansion of the water distribution system through capital assessments or connections to a third party system. The Board shall have the exclusive authority to determine the means and instrumentality for the delivery of water to shareholders. Such means may include (i) the construction and operation of a water distribution system; (ii) contracting with a third party provider to construct and operate a water distribution system, or (iii) arranging for shareholders to be connected to the system of an existing third party provider. In the event that the Board determines that it is in the best interests of the Corporation to utilize an arrangement described in clauses (ii) or (iii) above, then as a condition to service, the Board may require that each shareholder assign his, her or its Shares and corresponding rights hereunder to such provider.

Section 4. Assessments. Assessments for the development, installation, depreciation, maintenance, improvement and operation of the water distribution system owned by the Corporation shall be levied by the Board on the Shareholders in an amount determined by the Board in a reasonable and uniform manner. By way of specification, but not by way of limitation, the Board's power of assessment shall include the right to assess the shareholders based, in full or in part, upon the number of livable dwellings on residential property and leaseable units on commercial property with respect to which a share certificate has been issued to any shareholder. Notice of such assessments shall be served upon the shareholder of record in the manner prescribed by law.

Section 5. Cancellation of Water Service. If any shareholder refuses or fails to pay its water charges or assessments when due, it shall be the duty of the officers of the Corporation to disconnect the distributing system from said shareholder's land and to decline to furnish water thereon, and the Corporation shall not be bound to furnish water thereon to such shareholder or its successors, or to any lessee of said land, or to any person thereon, until the said water charges or assessments in default and the expense of disconnection and reconnection are paid by or for such shareholder.

Section 6. Permitted Non-Shareholder and Emergency Sales of Water. Notwithstanding any other provision of these Bylaws, water may be sold to any of the following persons and entities or used in the described situations by non-shareholders:

(a) The State of California, or any department or agency thereof, or to any school district, or to any public agency, or, to any other mutual water company or, during any emergency resulting from fire or other disaster involving danger to public health or safety, to any person at the same rates as to holders of shares of the Corporation as may be established by the Board per these Bylaws; and

(b) This Corporation may enter into contracts with county fire protection districts to furnish water to fire hydrants and for fire suppression and fire prevention purposes at a flat rate per hydrant or other connection.

Section 7. Prohibition on Service. Except as permitted by Section 6 of Article II, the Corporation shall not serve water to a non-shareholder. In the event that the owner of a parcel which receives water service from the Corporation transfers his, her or its shares separate and apart from such parcel or retains the Shares following the sale of the parcel to a third party, the parcel shall no longer be entitled to water service.

Section 8. Public Utility Exception. In all events, these Bylaws shall be construed under Public Utilities Code Section 2705, and the laws of the State of California from time to time existing, such that this Corporation shall not be deemed a public utility. Furthermore, the Corporation shall have no power to and it shall not act in any manner as a public utility, or exercise any of the functions of a public utility.

Section 9. Corporate Governance. The affairs of this Corporation shall be governed by the Articles of Incorporation, these Bylaws, the California General Corporation Law and other applicable provisions of the Corporations Code of California (the "Corporations Code"), in that order, provided, however, that to the extent that any provision of these Bylaws conflict with a mandatory provision of the Corporations Code, the Corporations Code shall prevail.

ARTICLE III

SHAREHOLDERS

Section 1. Shareholders. There shall be one class of shareholder. Shareholders of the Corporation shall be those persons, firms, corporations, or associations who currently hold shares of the common stock of the Corporation (each a "Share"). Furthermore, in the sole discretion of the Board, the Board may create a process to issue new Shares to property owners who have indicated a need for water service on lands owned or occupied by them, subject to compliance with state security laws and regulations.

Section 2. Multiple Owners. Two or more persons or entities may have indivisible interests in a single Share or Shares provided each person or entity has submitted an application to the Board and each such application has been approved. The Board may refuse to recognize the authority of any co-owner or allow any co-owner to vote the Shares until it has received a written designation of representative executed by all.

Section 3. Certificates For Shares. Certificates of Shares as described in Section 1 of this Article III shall be issued to each shareholder by the Corporation. All certificates shall be signed in the name of the Corporation by the President or, in his or her absence, by the Vice President, and countersigned by the Secretary or Assistant Secretary, certifying the Shares owned by the shareholder. Any or all of the signatures on the certificate may be facsimile. In case any officer, transfer agent, or registrar who has signed or whose a facsimile signature has been placed

on a certificate shall have ceased to be that officer, transfer agent, or registrar before that certificate is issued, it may be issued by the Corporation with the same effect as if that person were an officer, transfer agent, or registrar at the date of issue.

Section 4. Voting Rights. Each shareholder shall be entitled to one vote for each Share owned by such shareholder on each matter submitted to a vote of the shareholders. A shareholder must be current in payment of all service charges, assessments and penalties in order to vote its Shares.

Section 5. Good Standing. Any shareholder who shall be in arrears in the payment of any assessment more than fifteen (15) days after its due date shall not be in good standing and not entitled to vote as a shareholder.

Section 6. Transfer of Shares. The Board shall provide a procedure for the orderly transfer of Shares on the books and records of the Corporation, subject to the imposition of a reasonable transfer fee.

Section 7. Lost Certificates. Except as provided in this Section 7 of Article III, no new certificates for Shares shall be issued to replace an old certificate, unless the latter is surrendered to the Corporation and cancelled at the same time. The Board may, in case any share certificate or certificate for any other security is lost, stolen or destroyed, authorize the issuance of a replacement certificate on such terms and conditions as the Board may require, including provision for indemnification of the Corporation secured by a bond or other adequate security sufficient to protect the Corporation against any claim that may be made against it, including any expense or liability, on account of the alleged loss, theft, or destruction of the certificate or the issuance of the replacement certificate or adopt such other procedures as are reasonable and prudent.

Section 8. Forfeiture And Recovery of Shares. Any Shares upon which water charges and assessments may become delinquent shall be forfeited to the Corporation, and the holder of said Shares shall surrender the certificate of Shares to the Corporation. A civil action for collection may be undertaken against any holder of delinquent Shares. Shares which have been forfeited for failure to pay water charges or assessments may be recovered by the original owner, by the payment of the charges or assessments and all subsequent charges, assessments and penalties, and interest on such sums, from the time they became delinquent, provided the person or persons making application for recovery tender to the Corporation the amount required as aforesaid, within six months from the date of such forfeiture.

ARTICLE IV

MEETINGS OF SHAREHOLDERS

Section 1. Annual Meetings. Unless otherwise designed by the Corporation's Board, meetings of shareholders shall be held at the Corporation's principal office. The annual meeting of shareholders shall be held each year on a date and at a time designated by the Board. In the absence of any such designation, the annual meeting shall be held on the first Saturday of the

Labor Day weekend at 2:00PM local time. At each annual meeting a board of directors shall be elected and any other proper business may be transacted.

Section 2. Special Meetings. A special meeting of the shareholders may be called at any time by the Board, or by the President, or by one or more shareholders holding Shares in the aggregate entitled to cast not less than ten percent (10%) of the votes. On request in writing to the President, or the Vice President, or the Secretary of the Corporation by any person (other than the Board) entitled to call a special meeting of the shareholders, the officer immediately must cause notice to be given to the shareholders entitled to vote that a meeting will be held at a time requested by the person or persons calling the meeting, not less than 35, nor more than 60, days after receipt of the request. If the notice is not given within 20 days after receipt of the request, the person(s) requesting the meeting may give the notice. Nothing contained in this paragraph shall be construed as limiting, fixing or affecting the time when a meeting of shareholders called by action of the Board of Directors may be held.

Section 3. Notice of Shareholders' Meetings.

(a) All notices of meetings of shareholders shall be sent or otherwise given in accordance with Section 4 of this Article III not less than ten (10), nor more than sixty (60), days before the date of the meeting. The notice shall specify the place, date and hour of the meeting and (i) in the case of a special meeting, the general nature of the business to be transacted, or (ii) in the case of the annual meeting, those matters which the Board, at the time of giving the notice, intends to present for action by the shareholders. The notice of any meeting at which directors are to be elected shall include the names and nominees intended at the time of the notice to be presented by the board for election pursuant to Section 601 of the Corporations Code.

(b) If action is proposed to be taken at any meeting for approval of (i) a contract or transaction in which a director has a direct or indirect financial interest, (ii) an amendment of the Articles of Incorporation, (iii) a reorganization of the Corporation, or (iv) a voluntary dissolution of the Corporation, the general nature of that proposal shall be stated in the notice given to, or in the written waiver of notice received from, each shareholder entitled to vote thereon.

Section 4. Manner of Giving Notice; Affidavit of Notice.

(a) Notice of any meeting of shareholders shall be given either personally or by first-class mail or telegraphic or other written communication, charges prepaid, addressed to the shareholder at the address of that shareholder appearing on the books of the Corporation or given by the shareholder to the Corporation for the purpose of notice. If no such address appears on the Corporation's books or is given by the shareholder, notice shall be deemed to have been given if sent to that shareholder by first-class mail or telegraphic or other written communication to the Corporation's office, or if the notice is published at least once in a newspaper of general circulation in the county where the Corporation's office is located. Notices shall be deemed to have been given at the time when delivered personally or deposited in the United States mail, charges prepaid, or sent by telegram or other means of written communication.

(b) If any notice addressed to a shareholder at the address of that shareholder appearing on the books of the Corporation is returned to the Corporation by the United States Postal Service marked to indicate that the United States Postal Service is unable to deliver the notice to the shareholder at that address, all future notices or reports shall be deemed to have been duly given without further mailing if these shall be available to the shareholder on that shareholder's written demand at the office of the Corporation for a period of one year from the date of the giving of the notice.

(c) An affidavit of the mailing or other means of giving any notice of any shareholders' meeting shall be executed by the Secretary or any agent of the Corporation giving the notice, and shall be filed and maintained in the minute book of the Corporation.

Section 5. Quorum. The presence in person or by proxy of the persons entitled to vote thirty-five (35%) of the issued and outstanding Shares at any meeting shall constitute a quorum for the transaction of business at any general meeting of the shareholders. With respect to any matter upon which the shareholders have been given notice of the actual nature of the matter being voted upon in accordance with Section 601 of the Corporations Code, then the quorum for taking action upon such matters shall be twenty percent (20%) of the issued and outstanding Shares. The shareholders present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough shareholders to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the shares required to constitute a quorum.

Section 6. Adjourned Meeting and Notice Thereof.

(a) Any shareholders' meeting, annual or special, whether or not a quorum is present, may be adjourned from time to time by the vote of the majority of the Shares represented at that meeting, either in person or by proxy, but in the absence of a quorum no other business may be transacted at that meeting, except as provided in Section 5 of this Article IV.

(b) When a shareholders' meeting, either annual or special, is adjourned to another time or place, notice need not be given of the adjourned meeting if the time and place of the adjourned meeting are announced at the meeting at which the adjournment is taken; provided, however, that if the adjournment is for more than (forty-five) 45 days or if after the adjournment a new record date is fixed for the adjourned meeting, a notice of the adjourned meeting must be given to each shareholder of record entitled to vote at the meeting. The Board shall fix a new record date if the meeting is adjourned for more than (forty-five) 45 days from the date set for the original meeting. At any adjourned meeting, the Corporation may transact any business which might have been transacted at the original meeting.

Section 7. Voting.

(a) Each shareholder shall be entitled to vote its Shares on each matter submitted to a vote of the shareholders. If a quorum is present, the affirmative vote of the majority of Shares represented at the meeting and entitled to vote on the matter shall be the act of the shareholders unless the vote of a greater number of Shares is required by the Corporations Code or by the Articles of Incorporation.

(b) The shareholders entitled to vote at any meeting of shareholders shall be determined in accordance with the provisions of Section 8 of this Article IV. The shareholders' vote may be by voice vote or by ballot; provided, however, that any election for directors must be by ballot if demanded by any shareholder before the voting has begun.

(c) No shareholder shall be entitled to cumulate votes in any election of directors.

Section 8. Record Date For Shareholder Notice, Voting, And Giving Consents.

(a) For the purpose of determining the shareholders entitled to notice of any meeting or to vote or entitled to give consent to corporate action without a meeting, the Board may fix, in advance, a record date, which shall not be more than sixty (60) days, nor less than ten (10) days, before the date of any such meeting, nor more than sixty (60) days before any such action without a meeting. In the event of action being taken without a meeting, only shareholders of record on the date so fixed are entitled to notice and to vote or to give consent, as the case may be, notwithstanding any transfer of any Shares on the books of the Corporation after the record date, except as may otherwise be provided in the General Corporation Law.

(b) If the Board does not fix a record date:

(i) The record date for determining shareholders entitled to notice of or to vote at a meeting of shareholders shall be at the close of business on the business day next preceding the day on which notice is given or, if notice is waived, at the close of business on the business day next preceding the day on which the meeting is held.

(ii) The record date for determining shareholders entitled to give consent to corporate action in writing without a meeting, when no prior action by the Board has been taken, shall be the day on which the first written consent is given.

(iii) The record date for determining shareholders for any other purpose shall be at the close of business on the day on which the board adopts the resolution relating to such other purpose, or the 60th day prior to the date of such action, whichever is later.

(iv) Shareholders at the close of business on the record date are entitled to notice and to vote, notwithstanding any transfer of any Shares on the books of the Corporation after the record date, except as otherwise provided in the Articles of Incorporation or by agreement.

Section 9. Waiver of Notice or Consent.

(a) The transactions of any meeting of shareholders, either annual or special, however called and noticed, and wherever held, shall be as valid as though it had occurred at a meeting duly held, after regular call and notice. If a quorum is present either in person or by proxy, and if, either before or after the meeting, each person entitled to vote, who was not present in person or by proxy, signs a written waiver of notice or a consent to a holding of the

meeting, or an approval of the minutes thereof. The waiver of notice of consent need not specify either the business to be transacted or the purpose of any annual or special meeting of shareholders, except that if action is taken or proposed to be taken for approval of any of those matters specified in the Section 3(b) of Article IV, the waiver of notice or consent shall state the general nature of the proposal. All such waivers, consents or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

(b) Attendance by a person at a meeting shall also constitute a waiver of notice of that meeting, except when the person objects, at the beginning of the meeting, to the transaction of any business because the meeting is not lawfully called or convened, and except that attendance at a meeting is not a waiver of any right to object to the consideration of matters not included in the notice of the meeting if that objection is expressly made at the meeting.

Section 10. Action Without a Meeting.

(a) Subject to the requirements of Sections 603 and 604 of the Corporations Code, any action which may be taken at any annual or special meeting of shareholders may be taken without a meeting and without prior notice, if a written ballot, setting for the action so taken, is signed by the holders of outstanding Shares having not less than the minimum number of votes that would be necessary to authorize or take that action at a meeting at which all Shares entitled to vote on that action were present and voted. All such written ballots shall be filed with the Secretary of the Corporation and shall be maintained in the corporate records. All written ballots shall be prepared in accordance with the requirements of Sections 603 and 604 of the Corporations Code.

(b) Any action required or permitted to be taken by the shareholders may be taken without a meeting, if the shareholders unanimously consent in writing to the taking of such action. All such written consents shall be filed with the Secretary of the Corporation and shall be maintained in the corporate records.

Section 11. Proxies (referred to as singularly as a "Voting Proxy and collectively, "Voting Proxies"). Every person entitled to vote for directors or on any other matter shall have the right to exercise such a vote either in person or by one or more agents (who may or may not be a shareholder) authorized by a written Voting Proxy signed by the person and filed with the Secretary of the Corporation. A Voting Proxy shall be deemed signed if the shareholder's name is placed on the Voting Proxy (whether by manual signature, typewriting, telegraphic transmission, or otherwise) by the shareholder or the shareholder's attorney-in-fact. A validly executed Voting Proxy which does not state that it is irrevocable shall continue in full force and effect unless (i) revoked by the person executing it, before the vote pursuant to that Voting Proxy, by a writing delivered to the Corporation stating that the Voting Proxy is revoked, or by a subsequent Voting Proxy executed by, or attendance at the meeting and voting in person by, the person executing the Voting Proxy; or (ii) written notice of the death or incapacity of the maker of that Voting Proxy is received by the Corporation before the vote pursuant to that Voting Proxy is counted; provided, however, that no Voting Proxy shall be valid after the expiration of eleven (11) months from the date of the Voting Proxy, unless otherwise provided in the Voting Proxy, and in no event shall any Voting Proxy be valid more than three (3) years from the date of its execution. The revocability of a Voting Proxy that states on its face that it is irrevocable shall be

governed by the provisions of Section 705 of the Corporation Code. Voting Proxies which are distributed to the shareholders by the Corporation shall conform to the requirements of Section 604 of the Corporations Code.

Section 12. Signatures on Ballots, Consents, Waivers or Proxies.

(a) If the name signed on a ballot, consent, waiver or proxy appointment corresponds to the name of a shareholder, the Corporation, if acting in good faith, is entitled to accept the ballot, consent, waiver or proxy appointment and give it effect as the act of the shareholder.

(b) If the name signed on a ballot, consent, waiver or proxy appointment does not correspond to the record name of a shareholder, the Corporation, if acting in good faith, is nevertheless entitled to accept the ballot, consent, waiver or proxy appointment and give it effect as the act of the shareholder if any of the following occur:

(i) The shareholder is an entity and the name signed purports to be that of an officer or agent of the entity.

(ii) The name signed purports to be that of an attorney-in-fact of the shareholder and if the Corporation requests, evidence acceptable to the Corporation of the signatory's authority to sign for the shareholder has been presented with respect to the ballot, consent, waiver or proxy appointment.

(iii) Two or more persons hold the Shares as co-tenants or fiduciaries and the name signed purports to be the name of at least one of the co-owners and the person signing appears to be acting on behalf of all the co-owners.

(iv) The name signed purports to be that of an administrator, executor, guardian or conservator representing the shareholder and, if the Corporation requests, evidence of fiduciary status acceptable to the Corporation has been presented with respect to the ballot, consent, waiver or proxy appointment.

(v) The name signed purports to be that of a receiver or trustee in bankruptcy of the shareholder and, if the Corporation requests, evidence of that status acceptable to the Corporation has been presented with respect to the ballot, consent, waiver or proxy appointment.

(vi) The Corporation is entitled to reject a ballot, consent, waiver or proxy appointment if the Secretary or other officer or agent authorized to tabulate votes, acting in good faith, has a reasonable basis for doubt concerning the validity of the signature of the signatory's authority to sign for the shareholder.

(vii) The Corporation and any officer or agent thereof who accepts or rejects a ballot, consent, waiver or proxy appointment in good faith and in accordance with the

standards of this section shall not be liable in damages to the shareholder for the consequences of the acceptance or rejection.

(viii) Corporate action based on the acceptance or rejection of a ballot, consent, waiver or proxy appointment under this Section 12, Article IV, is valid unless a court jurisdiction determines otherwise.

Section 13. Inspectors of Election.

(a) Before any meeting of shareholders, the Board may appoint any persons other than nominees for office to act as inspectors of election at the meeting or its adjournment. If no inspectors of election are so appointed, the Chairman of the meeting may, and on the request of any shareholder or a shareholder's proxy shall, appoint inspectors of election at the meeting. The number of inspectors shall be either one (1) or three (3). If inspectors are appointed at a meeting on the request of one or more shareholders or proxies, the holders of a majority of Shares or their proxies present at the meeting shall determine whether one (1) or three (3) inspectors are to be appointed. If any person appointed fails to appear or fails or refuses to act, the Chairman of the meeting may, and upon the request of any shareholder or a shareholder's proxy shall, appoint a person to fill that vacancy.

(b) The inspectors shall:

(i) Determine the number of Shares outstanding and the voting power of each, the Shares represented at the meeting, the existence of a quorum, and the authenticity, validity, and effect of proxies;

(ii) Receive votes, ballots, or consents;

(iii) Hear and determine all challenges and questions in any way arising in connection with the right to vote;

(iv) Count and tabulate all votes or consents;

(v) Determine when the polls shall close;

(vi) Determine the result;

(vii) Do any other acts that may be proper to conduct the election or vote with fairness to all shareholders; and

(viii) Perform their duties impartially, in good faith, to the best of their ability and as expeditiously as is practical.

If there are three inspectors of election, the decision, act or certificate of a majority is effective in all respects as the decision, act, or certificate of all.

ARTICLE V

DIRECTORS

Section 1. Powers. Subject to limitations of the Articles of Incorporation, of these Bylaws, and of the California General Corporation Law relating to action required to be approved by the shareholders or by a majority of shareholders, the activities and affairs of the Corporation shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the activities of the Corporation to any person or persons, a management company, or committees, however composed, provided that the activities and affairs of the Corporation shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

- (a) To select and remove all the other officers, agents, and employees of the Corporation, prescribe powers and duties for them as may not be inconsistent with law, the Articles of Incorporation, or these Bylaws, fix their compensation, and require from them security for faithful service.
- (b) To conduct, manage, and control the affairs and activities of the Corporation and to make such rules and regulations not inconsistent with law, the Articles of Incorporation or these Bylaws, as they may deem best.
- (c) To adopt, make, and use a corporate seal, and to prescribe the forms of certificates of shares, and to alter the form of such seal and of such certificates from time to time as they may deem best.
- (d) To authorize the issuance of stock of the Corporation from time to time, upon such terms and for such consideration as may be lawful.
- (e) To borrow money and incur indebtedness for the purposes of the Corporation, and to cause to be executed and delivered, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, or other evidences of debt and securities.
- (f) To carry on a business at a profit and apply any profit that results from the business activity to any activity in which it may lawfully engage.

Section 2. Number and Qualification of Directors. The number of directors of the Corporation shall be five (5). No person shall be a director of the Corporation unless:

(a) such person is a shareholder of the Corporation holding a share certificate in good standing (as defined in Section 5, Article II above) with all paid assessments paid in full throughout such person's term as a director; and

(b) such person has not been convicted of a felony.

Section 3. Nomination of Directors. The Board shall establish a reasonable nomination procedure whereby the shareholders may nominate candidates for election to the Board. Any candidate properly nominated in accordance therewith shall be submitted to a vote of the shareholders along with any candidate or candidates nominated by the Corporation.

Section 4. Election and Term of Office. Each director shall hold office for a term of two (2) years or until his or her duly elected and qualified successor takes office, but no director may serve more than two (2) full consecutive terms. Three (3) directors shall be elected in odd numbered years and two (2) directors shall be elected in even numbered years. Election of directors in each case shall be held at the annual meeting of the shareholders, but if any such annual meeting is not held or the directors are not elected at that meeting, the directors may be elected at a special meeting of shareholders held for that purpose.

Section 5. Vacancies. Any director may resign effective upon giving written notice to the Chairman of the Board, the President, the Secretary, or the Board, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be elected before such time to take office when the resignation becomes effective.

Vacancies in the Board, except those existing as a result of a removal of a director, may be filled by a majority of the remaining directors, although less than a quorum, or by a sole remaining director, and each director so elected shall hold office until the expiration of the term of the replaced director and until such replacement director's successor has been elected and qualified.

A vacancy or vacancies in the Board shall be deemed to exist in case of the death, resignation or removal of any director, or if the authorized number of directors be increased, or if the shareholders fail, at any regular or special meeting of shareholders at which any director or directors are elected, to elect the full authorized number of directors to be voted for at that meeting.

The Board may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony arising under Section 302 of the California General Corporation Law.

The shareholders may elect a director or directors at any time to fill any vacancy or vacancies not filled by the directors.

No reduction of the authorized number of directors shall have the effect of removing any director prior to the expiration of the director's terms of office.

Section 6. Place of Meeting. Regular or special meetings of the Board shall be held at any place within or without the State of California, which has been designated from time to time by the Board.

Section 7. Regular Meetings. Immediately following each annual meeting of shareholders, the Board shall hold a regular meeting for the purpose of organization, election of officers, and the transaction of other business. Other regular meetings of the Board shall be held without call or notice on such dates and at such times as may be fixed by the Board.

Section 8. Special Meetings. Special meetings of the Board for any purpose or purposes may be called at any time by the President, any Vice President, the Secretary, or any two (2) directors. Special meetings of the Board shall be held upon four (4) days notice by first-class mail or forty-eight (48) hours notice given personally or by telephone, telegraph, telex, or other similar means of communication. Any such notice shall be addressed or delivered to each director at such director's address as it is shown upon the records of the Corporation or as may have been given to the Corporation by the director for purposes of notice or, if such address is not shown on such records or is not readily ascertainable, at the place at which the meetings of the directors are regularly held.

Notice by mail shall be deemed to have been given at the time a written notice is deposited in the United States mail, postage prepaid. Any other written notice shall be deemed to have been given at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or actually transmitted by the person giving the notice by electronic means, to the recipient. Oral notice shall be deemed to have been given at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office or home of the recipient who the person giving the notice has reason to believe will promptly communicate it to the recipient.

Section 9. Quorum. A majority of the authorized number of directors constitutes a quorum of the Board for the transaction of business, except to adjourn as provided in Section 12 of this Article V. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number be required by law or by the Articles of Incorporation, except as provided in the next sentence. A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for such meeting.

Section 10. Participation in Meeting by Conference Telephone. Members of the Board may participate in a meeting through use of conference telephone or similar communications equipment, so long as all directors participating in such meeting can hear one another.

Section 11. Waiver of Notice. Notice of a meeting need not be given to any director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such director. All such

waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meetings.

Section 12. Adjournment. A majority of the directors present, whether or not a quorum is present, may adjourn any directors' meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent directors if the time and place be fixed at the meeting adjourned, except as provided in the next sentence. If the meeting is adjourned for more than twenty-four (24) hours, notice of any adjournment to another time or place shall be given prior to the time of the adjourned meeting to the directors who were not present at the time of the adjournment.

Section 13. Proceedings at Board Meetings.

(a) Only directors have the right to attend meetings of the Board. The Board, in its sole discretion, may open attendance at meetings by invitation to individual third parties or classes of third parties, such as shareholders. The Board shall have the right to exclude from meetings of the Board any individual who has not been invited to attend.

(b) Except for a director, any person who is permitted to attend a Board meeting must first seek permission from the Board to speak at the meeting. Thereafter if permission is granted the person may speak at the meeting for a maximum time limit of three (3) minutes unless such time period is extended by the Board.

(c) The Board of Director's shall maintain a register of all individuals who are in attendance at a meeting.

Section 14. Action Without Meeting. Any action required or permitted to be taken by the Board may be taken without a meeting if all members of the Board shall individually or collectively consent in writing to such action. Such consent or consents shall have the same effect as a unanimous vote of the Board and shall be filed with the minutes of the proceedings of the Board.

Section 15. Rights of Inspection. Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Corporation. Such inspection by a director may be made in person or by agent or attorney and includes the right to copy and obtain extracts.

Section 16. Performance of Duties by Director; Liability.

(a) A director shall perform the duties of a director, including duties as a shareholder of any committee of the board upon which the director may serve, in good faith, in a manner such director believes to be in the best interests of the Corporation and its shareholders and with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

(b) In performing the duties of a director, a director shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by any of the following:

(i) One or more officers or employees of the Corporation whom the director believes to be reliable and competent in the matters presented.

(ii) Counsel, independent accountants or other persons as to matters which the director believes to be within such person's professional or expert competence.

(iii) A committee of the Board upon which the director does not serve, as to matters within its designated authority, which committee the director believes to merit confidence, so long as, in any such case, the director acts in good faith, after reasonable inquiry when the need is indicated by the circumstances and without knowledge that would cause such reliance to be unwarranted.

(c) A person who performs the duties of a director in accordance with subdivisions (a) and (b) shall have no liability based upon any alleged failure to discharge the person's obligations as a director.

Section 17. Resignation. Any director may resign effective on giving written notice to the President, the Secretary, or the Board, unless the notice specifies a later time for that resignation to become effective. If the resignation of a director is effective at a future time, the Board may elect a successor to take office when the resignation becomes effective. In the event a director fails to attend three (3) or more consecutive meetings of the Board without the prior consent of the Board, whether such meetings are organizational, regular and/or special, the director shall be deemed to have resigned and such resignation will be effective when, by resolution of the Board at the third consecutive missed meeting or any subsequent meeting, the Board finds that the director has failed to attend three (3) or more consecutive meetings, without the prior consent of the Board, and is deemed to have resigned. Notice of such action taken by the Board shall be given to the resigned director by the Secretary.

Section 18. Fees and Compensation. Directors and shareholders of committees may not receive such compensation, if any, for their services, but Directors may receive such reimbursement for expenses, as may be fixed or determined by resolution of the Board of Directors. This does not limit the right of the Directors to employ Board members for work not considered duties of a Director.

Section 19. Committees of Directors. The Board may, by resolution, adopted by a majority of the authorized number of directors, designate one or more committees, each consisting of two or more directors, to serve at the pleasure of the Board. The Board may designate one or more directors as alternate shareholders of any committee, who may replace any absent shareholder at any meeting of the committee. Any committee, to the extent provided in the resolution of the Board, shall have all the authority of the Board, except as limited by Section 311 of the Corporations Code. The Board shall have the power to prescribe the manner in which proceedings of any such committee shall be conducted. In the absence of any such prescription, the committee shall have the power to prescribe the manner in which its proceedings shall be

conducted. Unless the Board or the committee otherwise provides, the regular and special meetings and other actions of any such committee shall be governed by the provision of Article V applicable to meetings and actions of the Board. Minutes shall be kept of each meeting of each committee.

ARTICLE VI

OFFICERS

Section 1. Officers. The officers of the Corporation shall be a President, a Secretary, and a Treasurer. The Corporation may also have, at the discretion of the Board, a Chairman of the Board, one or more Vice Presidents, one or more Assistant Secretaries, one or more Assistant Treasurers, and such other officers as may be elected or appointed in accordance with the provisions of Section 1 of this Article VI, except that the offices of President or Chairman and Secretary cannot be held by the same person.

Section 2. Election. The officers of the Corporation, except such officers as may be elected or appointed in accordance with the provisions of Section 3 or Section 5 of this Article VI, shall be chosen annually by, and shall serve at the pleasure of, the Board, and shall hold their respective offices until their resignation, removal, or other disqualification from service, or until their respective successors shall be elected.

Section 3. Subordinate Officers. The Board may elect, and may empower the President to appoint, such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority, and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.

Section 4. Removal and Resignation. Any officer may be removed, either with or without cause by the Board at any time or, except in the case of an officer chosen by the Board, by any officer upon whom such power of removal may be conferred by the Board. Any such removal shall be without prejudice to the rights, if any, of the officer under any contract of employment of the officer.

Any officer may resign at any time by giving written notice to the Corporation, but without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 5. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office.

Section 6. Chairman of the Board. The Chairman of the Board, if there shall be such an officer, shall, if present, preside at all meetings of the Board and exercise and perform such other powers and duties as may be from time to time assigned by the Board.

Section 7. President. Subject to such powers, if any, as may be given by the Board to the Chairman of the Board, if there be such an officer, the President is the chief executive officer of the Corporation and has, subject to the control of the Board, general supervision, direction, and control of the business and officers of the Corporation. The President has the general powers and duties of management usually vested in the office of president and such other powers and duties as may be prescribed by the Board.

Section 8. Vice Presidents. In the absence of disability of the President, the Vice Presidents, if any be appointed, in order of their rank as fixed by the Board, or if not ranked, the Vice President designated by the Board shall perform all duties of the President and, when so acting, shall have all the powers of, and be subject to all the restrictions upon, the President. The Vice Presidents shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board.

Section 9. Secretary. The Secretary shall keep or cause to be kept, at the principal office of the Corporation, a book of minutes of all meetings of shareholders, and the Board, with the time and place of holding, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at Board meetings, the number of shareholders present or represented at shareholders' meetings, and the proceedings thereof. The Secretary shall keep, or cause to be kept, at the principal office in the State of California the original or a copy of the Corporation's Articles of Incorporation and Bylaws, as amended to date.

The Secretary shall give, or cause to be given, notice of all meetings of the shareholders and of the Board and any committees thereof required by these Bylaws or by law to be given, shall keep the seal of the Corporation in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board.

Section 10. Treasurer. The Treasurer of the Corporation shall keep and maintain, or cause to be kept and maintained, adequate and correct accounts of the properties and business transactions of the Corporation, and shall send or cause to be sent to the shareholders of the Corporation such financial statements and reports as are required to be sent to them by these Bylaws or by law. The books of account shall at all times be open to inspection by any director.

The Treasurer shall deposit all moneys and other valuables in the name and to the credit of the corporations with such depositaries as may be designated by the Board. The Treasurer shall disburse the funds of the Corporation as may be ordered by the Board, shall render to the President and the directors, whenever they request it, an account of all transactions, as Treasurer and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board.

ARTICLE VII

RECORDS AND REPORTS

Section 1. Annual Report to Shareholders And Additional Disclosures. The Board shall cause an annual report to be sent to the shareholders not later than one hundred twenty (120) days after the close of the fiscal year adopted by the Corporation. This report shall be sent

at least fifteen (15) days before the annual meeting of shareholders to be held during the next fiscal year and in the manner specified in these Bylaws for giving notice to shareholders of the Corporation. This report shall contain a balance sheet as of the end of the fiscal year and an income statement and statement of changes in financial position for the fiscal year, accompanied by any report of independent accountants or, if there is no such report, the certificate of an authorized officer of the Corporation that the statements were prepared without audit from the books and records of the Corporation.

Section 2. Financial Statements. A copy of any annual financial statement and any income statement of the Corporation for each quarterly period of each fiscal year, and any accompanying balance sheet of the Corporation as to the end of each such period, that has been prepared by the Corporation shall be kept on file in the office of the Corporation for twelve (12) months and each such statement shall be exhibited at all reasonable times to any shareholder demanding an examination of any such statement.

Section 3. Inspection of Articles and By-laws. The Corporation shall keep in its principal office in the State of California the original or a copy of its Articles and of these By-laws as amended to date, which shall be open to inspection by shareholders at all reasonable times during office hours.

Section 4. Inspection of Corporate Records. Subject to Sections 1600 and 1601 of the California General Corporation Law,

(a) A shareholder or shareholders holding at least 5 percent in the aggregate of the outstanding voting shares of the Corporation may do the following:

(1) Inspect and copy the record of all the shareholders' names, addresses, and voting rights, at reasonable times, upon five business days prior written demand upon the Corporation, which demand shall state the purpose for which the inspection rights are requested; or

(2) Obtain from the Secretary of the Corporation, upon written demand and tender of a reasonable charge, a list of the names, addresses, and voting rights of those shareholders entitled to vote for the election of directors, as of the most recent record date for which it has been compiled or as of a date specified by the shareholder subsequent to the date of demand. The demand shall state the purpose for which the list is requested. The Secretary shall make the shareholder list available on or before the later of five (5) business days after the demand is received or after the date specified therein as the date as of which the list is to be compiled.

(b) A shareholder or holder of a voting trust certificate for a purpose reasonably related to such shareholder's interest as a shareholder may inspect and copy the record of shareholders at any time during usual business hours upon written demand on the Corporation.

(c) The accounting books and records and minutes of proceedings of the shareholders and the Board shall be open to inspection and available for copying upon written demand on the Corporation of any shareholder at any reasonable time or holder of a

voting trust certificate for a purpose reasonably related to such person's interests as a shareholder.

ARTICLE VIII

GENERAL CORPORATE MATTERS

Section 1. Representation of Shares of Other Corporations. The President or any other officer or officers authorized by the Board or the President are each authorized to vote, represent and exercise on behalf of the Corporation all rights incident to any and all shares of any other corporation or corporations standing in the name of the Corporation. The authority herein granted may be exercised either by any such officer in person or by any other person authorized so to do by proxy or power of attorney duly executed by said officer.

Section 2. Checks, Drafts, Evidences of Indebtedness. All checks, drafts, or other orders for payment of money, notes, or other evidences of indebtedness, issued in the name of or payable to the Corporation, shall be signed or endorsed by such person or persons and in such manner as, from time to time, shall be determined by resolution of the Board.

Section 3. Corporate Contracts and Instruments; How Executed. The Board, except as otherwise provided in these Bylaws, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the Corporation, and this authority may be general or confined to specific instances; and, unless so authorized or ratified by the Board or within the agency power of an officer, no officer, agent, or employee shall have any power or authority to bind the Corporation by any contract or engagement or to pledge its credit or to render it liable for any purpose or for any amount.

Section 4. Construction and Definitions. Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the California Corporations Code shall govern the construction of these Bylaws.

ARTICLE IX

AMENDMENTS

Section 1. Power of Shareholders. New Bylaws may be adopted or these Bylaws may be amended or repealed by the vote or written consent of holders of a majority of the outstanding shareholdership interests entitled to vote.

Section 2. Power of Directors. Subject to the rights of shareholders (as provided in Section 1 of this Article IX) to adopt, amend or repeal Bylaws, and except for prohibitions under the California Corporations Code, existing or new Bylaws may be adopted, amended or repealed by the Board.

INDEMNIFICATION

Section 1. Agents, Proceedings, And Expenses. For the purposes of this Article X, “agent” means any person who is or was a director, officer, employee, or other agent of this Corporation, or is or was serving at the request of this Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of this Corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative, or investigative; and “expenses” includes, without limitation, attorneys’ fees and any expenses of establishing a right to indemnification under Sections 4 or 5 of this Article X.

Section 2. Actions Other Than By Corporation. This Corporation shall indemnify any person who was or is a party, or is threatened to be made a party, to any proceeding (other than an action by or in the right of this Corporation) by reason of the fact that such person is or was an agent of this Corporation, against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding if that person acted in good faith and in a manner that person reasonably believed to be in the best interests of this Corporation and, in the case of a criminal proceeding, had no reasonable cause to believe such conduct was unlawful. The termination of any proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith and in a manner which the person reasonably believed to be in the best interests of this Corporation or that the person had reasonable cause to believe that the person's conduct was unlawful.

Section 3. Actions By the Corporation. This Corporation shall indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending or completed action by or in the right of this Corporation to procure a judgment in its favor by reason of the fact that such person is or was an agent of this Corporation, against expenses actually and reasonably incurred by such person in connection with the defense or settlement of that action if such person acted in good faith and in a manner the person believed to be in the best interests of the Corporation and its shareholders. However, no indemnification shall be made under this section for any of the following:

(a) In respect of any claim, issue or matter as to which that person is adjudged to be liable to this Corporation in the performance of the person’s duty to this Corporation and its shareholders, unless and only to the extent that the court in which that action was brought determines upon application that, in view of all the circumstances of the case, that person is fairly and reasonably entitled to indemnity for expenses and then only to the extent which the court determines;

(b) Of amounts paid in settling or otherwise disposing of a pending action without court approval; or

(c) Of expenses incurred in defending a pending action which is settled or otherwise disposed of without court approval.

Section 4. Successful Defense by Agent. To the extent that an agent of this Corporation successfully defends any proceeding referred to in Sections 2 or 3 of this Article X, or any claim, issue, or matter therein, the agent shall be indemnified against expenses actually and reasonably incurred by the agent in connection therewith.

Section 5. Required Approval. Except as provided in Section 4 of this Article, any indemnification under this Article shall be made by this Corporation only if authorized in the specific case on a determination that indemnification of the agent is proper in the circumstances because the agent has met the applicable standard of conduct set forth in Sections 2 or 3 of this Article X, by any of the following:

(a) A majority vote of a quorum consisting of directors who are not parties to the proceeding;

(b) If such a quorum of directors is not obtainable, by independent legal counsel in a written opinion;

(c) Approval by the affirmative vote of a majority of the shares of this Corporation entitled to vote represented at a duly held meeting at which a quorum is present or by the written consent of holders of a majority of the outstanding shares entitled to vote. For this purpose, the shares owned by the person to be indemnified shall not be considered outstanding or entitled to vote thereon; or

(d) The court in which the proceeding is or was pending, on application made by this Corporation or the agent or the attorney or other person rendering services in connection with the defense, whether or not such application by the agent, attorney, or other person is opposed by this Corporation.

Section 6. Advance of Expenses. Expenses incurred in defending any proceeding may be advanced by this Corporation before the final disposition of the proceeding on receipt of an undertaking by or on behalf of the agent to repay such amount of the advance if it is determined ultimately that the agent is not entitled to be indemnified as authorized in this Article X.

Section 7. Other Contractual Rights. The indemnification provided by this Article X shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any Bylaw, agreement, vote of shareholders or disinterested directors or otherwise, both as to action in an official capacity and as to action in another capacity while holding such office, to the extent such additional rights to indemnification are authorized in the Articles of Incorporation. The rights to indemnity hereunder shall continue as to a person who has ceased to be a director, officer, employee, or agent and shall inure to the benefit of the heirs, executors, and administrators of the person. Nothing contained in this Article X shall affect any right to indemnification to which persons other than directors and officers of this Corporation or any subsidiary hereof may be entitled by contract or otherwise.

Section 8. Limitations. No indemnification or advance shall be made under this Article X, except as provided in Sections 4 and 5, in any circumstance where it appears:

(a) That it would be inconsistent with a provision of the Articles of Incorporation, the Bylaws, a resolution of the shareholders, or an agreement in effect at the time of the accrual of the alleged cause of action asserted in the proceeding in which the expenses were incurred or other amounts were paid, which prohibits or otherwise limits indemnification; or

(b) That it would be inconsistent with any condition expressly imposed by a court in approving a settlement.

Section 9. Insurance. Upon and in the event of a determination by the Board of this Corporation to purchase such insurance, this Corporation shall purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not this Corporation would have the power to indemnify the agent against that liability under the provisions of this Article X.

GLEN MARTIN MUTUAL WATER COMPANY, INC
P. O. BOX 2
ANGELUS OAKS, CA 92305-0002
(909)794-3037

DISASTER RESPONSE PLAN
REVISED March 3, 2009

INTRODUCTION

This checklist is intended to help the operators of GMMWC and emergency personnel prepare in advance for various emergencies that may cause problems in the water system operation.

Name of Water System: GLEN MARTIN MUTUAL WATER CO. 3610016
Contact Persons & Phone Number List: See Page Two for Number List.

EMERGENCY PHONE NUMBERS

909 Area Code

GMMWC: 794-3037 Pager 370-8313 Home 794-9580 Cell 534-4967

Angelus Oaks Fire: 794-3227

Police, Fire, Rescue and Ambulance: 911

Southern California Edison: 1-800-611-1911

Electrician:

Pump/Well Service: 1-951-341-5025 951-830-1350

Backhoe & Operator: 909-810-6576

Fire Dept Equip Operators: 794-1607

Quarry Products Trucking: 823-0663

Plumber: 794-0206 794-4458

Plumbing Parts Supply: 883-8941 800-826-1424

Welder:

Water Quality, Babcock Lab: 951-653-3351

OPERATION

WATER MAIN LEAKS:

1. Turn booster # 1 off at control panel inside pump house # 1 or turn main power supply off located in panel outside the building on the south side.
2. Isolate the entire distribution system by closing main valves in vault box at main storage tanks & inlet-outlet valve mounted on 210,000 gallon tank inside shed. Pipe Wrench & Square Valve Key Required. Use bolt cutters on locks if necessary. You can use the valves located on Pine and Louise Alley: See Attached map, however it may be faster to use the valves at the main storage tanks. **IMPORTANT: TURN BOOSTER OFF FIRST:**

- 3. Provide written leak reports to GMMWC personnel. Street names and addresses. This allows for quicker response times for Isolation.**
- 4. Notify the Department of Public Health Drinking Water Field Operations Branch. 909-383-4328. Issue Boil Order. Post information in bulletin boards and other public access locations.**
- 5. Instructions for generator set-up and use are kept in well logs at each pump house.**

TOOLS AND MATERIALS

Valve keys, tools, and repair materials are located at well # 1, and well house # 2. Chlorine Stored at pump house # 1. Inland Water Works 909-883-8941. Chlorine supplier. Gallade Chemical. 15120 Santa Ana Ave, Fontana, Ca. 909-823-5842.

PLAN OBJECTIVES

- 1. Complete System Isolation if needed:**
- 2. Public Notifications: Door to Door, Bullhorns, Postings:**
- 3. Boil Order:**
- 4. Damage Assessments:**
- 6. Repairs:**
- 7. System Flushing:**
- 8. Disinfection:**
- 9. Biological Water Quality Analysis. Two Clean Samples From Each Pressure Zone Prior to Lifting Boil Order:**
- 10. Restock Inventory:**

EMERGENCY DISINFECTION AND GROUND WATER DISINFECTION PLAN

When a disaster occurs which results in water main breaks, you need to disinfect the water system with a chlorine solution that is NSF Standard 60 compliant, (12.5% Sodium Hypochlorite) which will be located at pump house # 1. Determine the number of gallons of water left in each tank and calculate the amount of chlorine needed.

For each 1,000 gallons of water in the tank you can use two ounces of 12.5% Sodium Hypochlorite to achieve a 2 mg/L concentration. Document all Chlorine usage and residuals.

After repairing water main breaks, the Safe Drinking Water Act requires the main to be disinfected with 50mg/L of chlorine for twenty four hours. However this is not always possible. So plan repairs with the idea of keeping rocks and mud out of the pipes. Thoroughly flush the main to waste until the water comes out clean and you get a chlorine residual.

The storage tank has a capacity of 210,000 gallons this is equal to 8,750 gallons per foot of water elevation. The Height of the storage tank is 24 feet and a normal water level is 20 feet. The 105,000-gallon tank storage capacity is equal to 4375 gallons per foot of fluid level. Before dosing determine the water level in the tank and calculate the number of gallons remaining. The transfer tank has a capacity of 21,000 gallons and has a height of 16 feet this is equal to 1,313 gallons per foot of water elevation. Normal water level in this tank is 14 ½ feet or 19,039 gallons. The tank joints are in 8 foot sections. This information must be used to calculate the proper dosage. **Ground water disinfection** can be done manually at each of our vertical well sites by adding chlorine directly to each well or by simply adding chlorine to the transfer tank, which sends water into the distribution system, as well as the main storage tanks. Water from the horizontal well can be chlorinated at the main storage facilities by adding chlorine directly into the storage tank due to the fact that we have no power at this location. The best option is to chlorinate at the vertical well sites or the transfer tank. **PLANNED IMPROVEMENT:** Replace chemical feeder at well one with a new one, and install chemical feeder at well two.

Formula for Calculating Chlorine Dosage:

$$\frac{(\text{Fluid Level X Gallons Per Foot}) (8.34) (\text{Desired Dosage})}{1,000,000}$$

EXAMPLE: $\frac{(8750) (20) (8.34) (1.5)}{1,000,000} = 2.19$ Pounds of Chlorine For 1.5 ppm Dose

EACH GALLON OF CHLORINE CONTAINS 1.04 POUNDS OF CHLORINE:

Emergency Disinfection and Ground Water Disinfection Plan: Revised March 3, 2009
Frank Haahr, General Manager
Glen Martin Mutual Water Company:

GLEN MARTIN MUTUAL WATER COMPANY, INC.

Post Office Box 2

Angelus Oaks, California 92305-0002

(909) 794-3037

Backflow Prevention/Cross-Connection Control Policy of the GLEN MARTIN MUTUAL WATER COMPANY, INC.

1.100 General.

No service connection to any premises, property, or person, be it permanent or temporary, shall be installed or maintained unless the water supply is protected as required by state laws, these regulations, company standards, and the standards of the AWWA, (American Water Works Association). Service of water to any premises where the company has determined that a backflow prevention assembly is required shall be discontinued by the company if an approved backflow prevention assembly is not installed, tested, and maintained, or if a backflow prevention assembly has been removed or by-passed, or if an unprotected cross-connection exists on the premises. Service will not be restored until such conditions or defects are corrected.

1.200 Pressure relief valve.

Section 1007(C) of the Uniform Plumbing Code states, in part, that any water system provided with a check valve at its source shall be provided with an approved, listed, adequately sized pressure relief valve. It is recommended by the company that customers with backflow preventers investigate their system to ensure that they meet the requirements of said section of the Uniform Plumbing Code as high pressure caused by thermal expansion or other activities will be trapped on the customer's side of the backflow preventer which could be both a system and safety hazard.

1.300 Inspection.

The user's premises should be open for inspection at all reasonable times to authorized representatives of the company to determine whether cross-connections or other structural or sanitary hazards, including violations of this policy, company standards, or Title 17 exist. When such a condition becomes known, the company shall deny or immediately discontinue water service to the premises by providing for a physical separation in the service line until the user has corrected the condition(s).

1.400 Restricted or denied entry.

In the case of any premises where, because of security requirements, prohibitions, restrictions, for any reason entry is denied or it is impossible or impractical to make a

complete cross-connection survey, the company's water system shall be protected against backflow from the premises by the installation of an approved backflow prevention assembly in the service line. In this case, maximum protection will be required. An approved reduced pressure assembly may be installed in lieu of an air gap separation, upon mutual concurrence of the water company and the State Health Department.

1.500 Annual testing.

A. The company shall require and notify the user of annual operational testing of backflow prevention assemblies. The company shall provide for the annual testing and maintenance of all inventoried assemblies. It shall be the duty of the company to see that these tests are made in a timely manner. In addition to annual testing, in those instances where the board deems the hazard to be great enough, or where frequent or repeated maintenance is required on an assembly, the board may require more frequent inspections.

B. The tester shall notify the user, and the water company in the event that a backflow prevention assembly fails to meet operational tests. The user/customer shall have the necessary repairs made to return the backflow prevention assembly to proper operating condition. Repeated failure of a backflow prevention assembly to meet operational tests may require replacement of the entire assembly.

C. A testing and maintenance fee shall be established by the board to cover the reasonable costs of the program. Only those houses effected by this program will pay for this and not the community. This fee is to be a flat rate and shall be charged to every user with an inventoried assembly. The fees are to be set on an annual basis based on the actual cost to implement the program. This fee shall be added to the annual water bill of the calendar year.

D. The board will set up a convenient annual testing date for all customers involved to have everyone tested on the same date, so we can obtain the best prices from the tester.

1.600 Customer notification.

Customers shall be notified in a manner and following the procedures as established from time to time by the Board of Directors or designated representative.

1.700 Basis for water service termination.

A. When the company encounters water uses that represent a clear and immediate hazard to the company's potable water supply that cannot be immediately abated, the company shall immediately terminate service to the user. Other conditions or water uses that create a basis for water service termination shall include, but are not limited to, the following:

1. Refusal to install, test, repair, or replace a backflow prevention assembly;
2. Direct or indirect connection between the public water system and a sewer line, septic system or cesspool;
3. Unprotected direct or indirect connection between the public water system and a system or equipment containing contaminants;
4. Unprotected direct and indirect connection between the public water system and an auxiliary water system.

B. For Condition 1, the company will terminate service to a water user's premises after proper notification has been sent and the customer has not fully complied. A \$100.00 reconnection fee shall apply for service to be restored. For Conditions 2, 3, or 4, the company shall take the following steps:

1. Make a reasonable effort to advise the water user of intent to terminate water service;
2. Terminate water service and lock service valve. In all cases, the water service shall remain inactive until correction of violations has been approved by the company or the company's designated representative. A \$100.00 reconnection fee shall apply for service to be restored.

1.800 Water system survey/plan check.

The company must review all requests for new services to determine if backflow protection is needed. Plans and specifications must be submitted to the company for review of possible cross-connection hazards. If it is determined that a backflow prevention assembly is necessary to protect the company's water system, the required assembly must be installed and tested before water usage commences.

1.900 Water system survey--On-site.

The company, or designed representative will perform an on-premises annual inspection or reinspection to determine if actual or potential cross-connections exist and to evaluate the degree of hazard posed by the piping arrangements and substances found on the premises. Typically, the company, or designated representative, will send a written notice requesting an inspection appointment to each affected water user. Any water user who cannot or will not allow an on-premises annual inspection of his piping system shall be required to install the type of backflow protection as determined by the company.

2.000 User supervisor.

At each premises where it is necessary, in the opinion of the company, a user supervisor shall be designated by and at the expense of the water user. This user supervisor shall be responsible for the avoidance of cross-connections during the

installation, operation, and maintenance of the water user's pipelines and equipment. In the event of contamination or pollution of the potable water system due to a cross-connection on the premises, the company shall be promptly notified by the user supervisor so that appropriate measures may be taken to overcome the contamination. The water user shall inform the district of the user supervisor's identity on, as a minimum, an annual basis and whenever a change occurs.

2.100 Type of protection required.

The type of protection that shall be provided to prevent backflow into the company's water system shall be commensurate with the degree of hazard that exists on the customer's premises. The type of protective assembly that may be required (listed in increasing the protection) includes: double check valve assembly-(DC), reduced pressure principle backflow prevention assembly-(RP), and an air-gap separation-(AG), the company recommends an RP device. The water user may choose a higher level of protection than required by the company. The minimum types of backflow protection required to protect the company's water system at the water user's connection are given in the California Code of Regulations, Title 17, Section 7604, Table 1. Situations that are not covered in Table 1 shall be evaluated on a case-by-case basis and the appropriate backflow protection shall be determined by the company, or a designated company representative.

2.200 Type of protection allowed.

All required backflow prevention assemblies shall be of a model and size approved by the company in accordance with this policy and the State Department of Health Services, Title 17.

2.300 Hot water/substances other than water.

In the case where hot water is used, at or above one hundred ten degrees Fahrenheit or substances other than water are used, customers shall follow the manufacturer's recommendations when using backflow preventers.

2.400 Unapproved and/or homemade devices.

A. Homemade devices shall not be allowed. When homemade devices are encountered, the company shall require that they be replaced with approved backflow prevention assemblies that are commensurate with the degree of hazard.

B. All other presently installed backflow prevention devices that do not meet the requirements of the company's regulations but were approved devices for the purposes described herein at the time of installation may remain in use so long as they meet the following conditions:

1. The device must be properly installed;

2. The device must be able to be tested, and pass the testing process, using

the accepted procedures for approved assemblies;

3. In the case of once approved devices, repairs may only be made with

readily available, manufactured approved parts;

A. The device must be listed on the current manufactured state

approved parts list.

4. The company must be assured that the device is adequately protecting

the company's system.

C. Whenever the device is moved from its present location or fails to meet with all of the above stated conditions, it must be replaced with an approved backflow prevention assembly commensurate with the degree of hazard.

2.500 Installation.

When the company determines that a backflow assembly is required, the backflow prevention assembly shall be installed on each service line to the user's property, at a location and in a manner as prescribed by the company, typically at the property line or immediately inside the building being served, but in all cases before the first branch line leading off the service line. All installations shall be made by the customer at the customer's expense. All assemblies shall be installed so that all set backs are met and in such a manner that they can be reasonably accessed by qualified individuals.

2.600 Freeze protection.

When a backflow prevention assembly is exposed to freezing conditions, freeze protection shall be provided to ensure that the backflow preventer is not damaged or disabled by freezing conditions. It shall be the customer's responsibility to provide and maintain freeze protection in good working condition at all times. In all cases, the type of protection intended for use shall be subject to the company's approval.

2.700 Auxiliary water systems.

In the case of premises that have an auxiliary water supply which is not or may not be of safe bacteriological or chemical quality and which is not acceptable as an additional source by the company, the company's water system shall be protected against backflow from the premises by installing a backflow prevention assembly in the service line commensurate with the degree of hazard.

2.800 Dual services.

The company shall require that the water user of any property being served by two or more water services to install on each of the water services leading to the property a backflow prevention assembly to prevent the recirculation of waters through the systems.

The type of protection required shall be commensurate with the degree of hazard as determined by the company, with non-toxic antifreeze recommended.

2.900 Fire suppression systems.

A. Any fire suppression system that has actual or potential cross-connections, contains antifreeze or other substances, or presents other hazards to the company's potable water system shall be protected in a manner commensurate with the degree of hazard.

B. The company, along with the local fire agency having jurisdiction over the fire suppression system, shall make a determination as to the type and location of backflow protection required.

C. Backflow prevention requirements shall be in accordance with the guidelines as set forth by the State Department of Health Services and the National Fire Protection Association.

3.000 Backflow prevention assembly removal.

Approval must be obtained from the company before a backflow prevention assembly is removed, relocated, or replaced.

A. Removal. The use of an assembly may be discontinued and the assembly removed from service upon presentation of sufficient evidence to the company that a hazard no longer exists and is not likely to be created in the future.

B. Relocation. An assembly may be relocated following confirmation by the company that the relocation will continue to provide the required protection and satisfy installation requirements. A retest will be required following the relocation of the assembly.

C. Repair. An assembly may be removed for repair provided the water use is either discontinued until the repair is completed and the assembly is returned to service, or the service connection is equipped with other backflow protection approved by the company. A retest will be required following the repair of the assembly.

D. Replacement. An assembly may be removed and replaced provided the water use is discontinued until the replacement assembly is installed and tested. All replacement assemblies must be approved by the company and must be commensurate with the degree of hazard involved.

October 8, 1997

GLEN MARTIN MUTUAL WATER COMPANY

POST OFFICE BOX 2

ANGELUS OAKS, CA 92305

(909) 794-3037

WATER CONSERVATION PLAN

THE FIVE STEPS IN THIS PLAN ARE BASED ON ACTUAL STANDING WATER LEVELS AT OUR VERTICLE WELLS. THE GLEN MARTIN MUTUAL WATER COMPANY BOARD OF DIRECTOR'S CAN ADOPT BUILDING RESTRICTIONS IN ANY ONE OF THE FIVE STEPS OUTLINED IN THIS PLAN:

LEVEL ONE: STANDING WATER LEVEL AT WELL # 1, 20 TO 30 FEET

STANDING WATER LEVEL AT WELL # 2, 0 TO 10 FEET

VOLUNTARY WATER CONSERVATION

1. LIMIT OUTSIDE WATERING, USE MULCH, USE DRIP SYSTEMS FOR OUTDOOR WATERING, WATER EARLY MORNING OR EVENING HOURS.
2. TAKE CARS DOWN THE HILL FOR WASHING. IF YOU NEED TO WASH YOUR CAR TURN THE HOSE OFF WHEN YOU ARE NOT USING IT FOR RINSING.
3. AVOID WASHING DOWN STREETS AND DRIVEWAYS. USE A BROOM OR LEAF BLOWER.
4. REPAIR BROKEN OUTSIDE SPRINKLER SYSTEMS. THE MOST EFFECTIVE WAY TO WATER IS WITH A DRIP SYSTEM. OUTDOOR SPRINKLERS AND RAIN BIRDS WASTE WATER.
5. REPAIR LEAKY FAUCETS.
6. REPORT LEAKS TO THE WATER COMPANY OFFICE.

LEVEL TWO: STANDING WATER LEVEL AT WELL # 1, 30 TO 40 FEET

STANDING WATER LEVEL AT WELL # 2, 10 TO 20 FEET

VOLUNTARY WATER CONSERVATION

1. LIMIT OUTSIDE WATERING TO 30 MINUTES PER DAY ONLY IN THE EARLY MORNING OR EVENING HOURS.
 2. NO WASHING DOWN STREETS AND DRIVEWAYS.
-

3. NO CARWASHING. NO HOSING DOWN CARS. TAKE THEM DOWN THE HILL FOR WASHING.
4. REPAIR ALL DRIPPING FAUCETS, BROKEN VALVES, RUNNING TOILETS, AND BROKEN OUTDOOR SPRINKLER SYSTEMS.
5. REPORT WATER LEAKS.

LEVEL THREE: STANDING WATER LEVEL AT WELL # 1, 40 TO 50 FEET

STANDING WATER LEVEL AT WELL # 2, 20 TO 30 FEET

MANDATORY WATER CONSERVATION

1. LIMIT OUTSIDE WATERING TO 15 MINUTES PER DAY IN THE EARLY MORNING HOURS.
2. NO CAR WASHING. NO HOSING DOWN VEHICLES
3. NO WASHING DOWN STREETS AND DRIVEWAYS
4. NO WATERING YOUR NEIGHBORS LOTS
5. REPORT LEAKS

LEVEL FOUR: STANDING WATER LEVEL AT WELL # 1, 50 TO 60 FEET

STANDING WATER LEVEL AT WELL # 2, 30 TO 40 FEET

MANDATORY WATER CONSERVATION

1. NO OUTSIDE WATERING
2. NO CAR WASHING
3. NO WASHING DOWN STREETS AND DRIVEWAYS
4. WATER FOR INSIDE USE ONLY
5. REPORT LEAKS

LEVEL FIVE: STANDING WATER LEVEL AT WELL # 1, 60 TO 70 FEET

STANDING WATER LEVEL AT WELL # 2, 40 TO 50 FEET

ALL IN LEVEL FOUR APPLY: DOMESTIC USE ONLY

LEVEL SIX

SECTION I: LEVEL SIX:

LEVEL SIX: EMERGENCY LEVEL: LEVEL SIX WILL BE INITIATED IN THE EVENT OF A RED FLAG WARNING WHICH WILL BE DISPLAYED ON THE FLAGPOLE AT ANGELUS OAKS FIRE STATION 15: NOTICES POSTED, AND OR BLOCK CAPTAIN NOTIFICATIONS.

AT THE NOVEMBER 22, 2003 MONTHLY GMMWC BOARD MEETING THE BOARD OF DIRECTOR'S VOTED UNANIMOUSLY TO APPROVE LEVEL SIX OF THE COMPANY'S WATER CONSERVATION PLAN: LEVEL SIX WILL BE ACTIVATED IF ANY ONE OF THE FOLLOWING OCCUR:

- 1. A RED FLAG IS BEING DISPLAYED AT FIRE STATION 15, NOTICES HAVE BEEN POSTED, AND OR NOTIFICATION BY BLOCK CAPTAINS HAS OCCURRED:**
- 2. VOLUNTARY OR MANDATORY EVACUATIONS ARE ORDERED.**
- 3. POWER OUTAGES OCCUR OR ARE INITIATED BY SOUTHERN CALIFORNIA EDISON.**
- 4. IN THE EVENT OF EARTHQUAKES, WILDFIRES, OR PUMPING FACILITY BREAKDOWNS.**

SECTION II: LEVEL SIX:

LEVEL SIX WATER CONSERVATION PLANS ARE MANDATORY AND INCLUDE THE FOLLOWING:

- 1. ABSOLUTLY NO OUTSIDE WATERING OF ANY KIND.**
- 2. NO CAR WASHING OR HOSING DOWN CARS.**
- 3. NO WASHING DOWN STREETS OR DRIVEWAYS.**
- 4. NO HOSING DOWN OR SPRINKLING HOUSES.**
- 5. NO SOAKER HOSES RUNNING.**
- 6. NO OPEN HOSE FAUCETS OR FULLY CHARGED HOSES WITH NOZZLES FOR ANY REASON.**

VIOLATIONS OF THESE EMERGENCY WATER USE PLANS WILL RESULT IN ASSESSMENTS OF \$1,000.00 PER VIOLATION AS APPROVED BY THE GMMWC BOARD OF DIRECTOR'S ON NOVEMBER 22, 2003.

NOTIFICATION SHALL BE AS STATED IN SECTION I AND SECTION II OF LEVEL SIX: NOTICES WILL BE POSTED ON BULLETIN BOARDS AND AT THE OFFICE:

REVISED NOVEMBER 22, 2003

MANDATORY WATER CONSERVATION

ALL IN STEP FOUR APPLY: ASSESSMENTS FOR VIOLATIONS. PUBLIC NOTICES WILL BE POSTED IN THE OFFICE WINDOW AND AT THE BULLETIN BOARDS AT THE POST OFFICE AND COUNTRY STORE ADVISING STAKEHOLDERS OF THE WATER CONSERVATION REQUIREMENTS. WATER CONSERVATION INFORMATION CAN BE OBTAINED BY CALLING THE COMPANY OFFICE 794-3037 AND WILL BE SENT OUT WITH COMPANY NEWSLETTERS.

ENFORCEMENT ACTIONS

ONE COURTESY NOTICE OF VIOLATION WILL BE PROVIDED.
NOTICE OF VIOLATION: INCLUDE FEE SCHEDULE FOR VIOLATIONS OF MANDATORY WATER CONSERVATION REQUIREMENTS.

NOTICE OF NON-COMPLIANCE WITH WATER CONSERVATION REQUIREMENTS: APPLY VIOLATION ASSESSMENTS:

FIRST VIOLATION: POST WRITTEN NOTICE AT VIOLATOR'S RESIDENCE: TO INCLUDE WATER CONSERVATION REQUIREMENTS AND FEE INFORMATION: \$50.00 FEE FOR FIRST VIOLATION: CERTIFIED MAIL:

SECOND VIOLATION: \$100.00 FEE FOR SECOND VIOLATION: SEND WRITTEN NOTICE TO VIOLATOR. FEE SCHEDULE AND WATER CONSERVATION REQUIREMENTS. CERTIFIED MAIL.

THIRD VIOLATION: \$200.00 FEE FOR THIRD VIOLATION SEND NOTICE OF VIOLATIONS: INCLUDE WATER CONSERVATION REQUIREMENTS. FEE SCHEDULE:

CONTINUED VIOLATIONS: UP TO \$400.00 PER VIOLATION: MISDEMEANOR PROSECUTION POSSIBLE UNDER WATER CODE SECTION 377.

LEVEL SIX VIOLATIONS: \$1,000.00 ASSESSMENT PER VIOLATION.

ENFORCEMENT ACTIONS CAN BE TAKEN IN ANY OF THE MANDATORY STEPS OUTLINED ABOVE.

Glen Martin Mutual Water Company, Board of Directors
March 29, 2003: REVISED NOVEMBER 22, 2003

GLEN MARTIN MUTUAL WATER COMPANY, INC.

POST OFFICE BOX 2

ANGELUS OAKS, CA 92305

PHONE/FAX (909) 794-3037

Conditions of service:

- 1. The company only serves its shareholders.**
- 2. Shares must be transferred to new property owner's at the close of escrow to receive water service.**
- 3. Transfer fees and all delinquent service fees must be paid in full prior to service.**
- 4. Billing is done annually and covers the period of June 1st to May 31st of the following year.**
- 5. The first installment is due by June 1st of each year and the second installment is due by November 1st of each year.**
- 6. Delinquent shareholders are subject to water service termination, reconnection fees will apply in the amount as determined by the board of directors. Currently reconnection fees are \$115.00. Non payment of service assessments results in water stock forfeiture and a new share must be purchased from the company, and liens will be recorded against the property.**
- 7. All shareholders are billed on a flat rate basis. Assessments are considered payable at the time of billing. The company does not prorate for foreclosed properties. All service assessments must be paid.**
- 8. Service assessments for sold properties are prorated as a part of escrow.**

WATER STOCK TRANSFER REQUIREMENTS:

Original water stock certificate from the seller or a letter stating that the certificate or certificates are either lost, stolen, or destroyed.

Transfer fees in the amount of \$200.00 per share. All delinquent service fees.

Name and mailing address of buyer and lender.

Assignment request stating how title will be held.

MUST BE DONE AT THE CLOSE OF ESCROW OR WATER SERVICE WILL BE DENIED:

SAMPLE

GLEN MARTIN MUTUAL WATER COMPANY, INC.

Post Office Box 2
Angelus Oaks, California 92305-0002
(909) 794-3037

County of San Bernardino
Department of Building & Safety
Environmental Management Group
385 North Arrowhead Avenue
San Bernardino, CA 92415-0181
Attention: Mr. Richard Baker, C.B.O., Director

Dear Mr. Baker:

Please note that the GLEN MARTIN MUTUAL WATER COMPANY, INC., will serve one single family residence at Lot # of Tract # (Subdivision #, located at:), within the boundaries of the GLEN MARTIN MUTUAL WATER COMPANY, INC., Angelus Oaks, California.

This Will-Serve Letter is non-transferable, and void after, (90 days after date of issuance).

We would greatly appreciate it if you would please send us a copy of the Application for Fire Department Conditions Report on this property, so we may maintain a current file for fire sprinklers as required by the State of California.

President
Glen Martin Mutual Water Company, Inc

Issued to:

Secretary
Glen Martin Mutual Water Company, Inc
Void if not validated with corporate seal.

T, L*

**This is a limited release. The moratorium in Angelus Oaks is still in effect.

GLEN MARTIN MUTUAL WATER COMPANY, INC.

Revised: March 1, 2006
frh

GLEN MARTIN MUTUAL WATER COMPANY, INC.

Post Office Box 2

Angelus Oaks, California 92305-0002

(909) 794-3037

Date:

Re: Tract #, Lot, Address

Angelus Oaks, California

Dear Mr.

At the -----, monthly board meeting the Glen Martin Mutual Water Company Board of Director's authorized me to provide this notice and offer you a will serve letter for your property located at Tract #, Lot, Street Address, Angelus Oaks, California. The will serve letter will authorize the installation of one water service connection for one single family residence at Tract #, lot, Street Address, Angelus Oaks, California.

It is the property owner's responsibility to advise the Glen Martin Mutual Water Company, Inc., in writing within 30 days of this notice, of your intentions to build or not to build on the above described lot. If you no longer wish to be considered for a will serve letter at this time, you may submit a request at a later date. If the Glen Martin Mutual Water Company, Inc., does not receive your written response within the time frame allotted, your name will be dropped from consideration. Will serve letters are considered on a first come first served basis. This notice is not transferable upon sale of the above-described property.

Before your service can be connected, it is necessary for you to:

1. Agree to provide us with A, B, C, D, as listed below when you have approved building plans.
 - A. A certified copy of the Fire Flow Report.
 - B. A certified copy of the Sprinkler Requirements Report.
 - C. Formal documentation of the Back-flow prevention and cross connection device(s) per Title 17 of the California Safe Drinking Water Act and Related Laws, for water company approval of the device(s).

D. Payment in full of water hook-up fees at the current rate of \$4,000.00 for a ¾ to 1-inch service line or \$5,500.00 for a 1 ¼ inch to a 1 ½ inch service line Hook-ups are done on a cost plus basis and costs in excess of the hook fees will be billed to the customer. Policy Date May 31, 2007.

E. Provide evidence of building permit application to from San Bernardino County Building and Safety.

Upon receipt of above, we will complete your water service connection.

Please be advised that should your system require a backflow prevention device, GLEN MARTIN MUTUAL WATER COMPANY, INC., must receive certification that **your** device is in working order, **before** you can connect to our distribution system. Because of the potential health hazards associated with your system, the GLEN MARTIN MUTUAL WATER COMPANY, INC., reserves the right to disconnect your property **without** notice should you not be in compliance with the above.

Further more, your backflow prevention device must also be re-certified on a yearly basis and a copy of that certificate sent to GLEN MARTIN MUTUAL WATER COMPANY, INC.,

Will Serve Letters are sent directly to San Bernardino County Building and Safety, are not transferable, are valid for 12 months with a one time extension possible. If you have any questions please call the GMMWC office.

Thank you for you cooperation, and we look forward to servicing your new home.

Sincerely,

Frank Haahr, General Manager
Glen Martin Mutual Water Company

GLEN MARTIN MUTUAL WATER COMPANY, INC.

Post Office Box 2
Angelus Oaks, California 92305-0002
(909) 794-3037

EMPLOYEE RULES AND REGULATIONS:

1. All GMMWC Maintenance Personnel that have been issued pagers are required to check their pager daily to see that it is functioning properly.
2. All GMMWC Maintenance Personnel must respond promptly to all pages.
3. All GMMWC Maintenance Personnel are required to notify their immediate supervisor if they will be unable to respond with a call back for any period of time over four hours.
4. All GMMWC employees are required to sign in at the beginning of their work day, and sign out at the end of their day in the office.
5. All GMMWC employee Time Cards will remain in the GMMWC office at all times, where they will be stored and available for employees recording their time.
6. The Keys for the GMMWC Truck are to be returned to the office at the end of each shift worked.
7. Payroll Period Closing Dates will be the last working day, (Monday - Friday), prior to the beginning of the next pay period, i.e., 15th and 30th of the month.

The above listed rules and regulations will be effective immediately.

Ronald Stuard, President
GMMWC

June 3, 1998

WATER SERVICES WORKER (CERTIFIED)

DEFINITION

Under general supervision, of the Maintenance Supervisor, to install, maintain and repair water services, valves, mains, hydrants and meters; to operate power-driven equipment used in water services work; to read pump-house meters; to perform a variety of customer service duties; to perform a variety of related maintenance trades work; and to do related work as required.

EXAMPLES OF DUTIES

Installs, maintains, and repairs water services, mains, pumps, meters and valves; repairs valves; and insures that they are working properly; lays pipe and drills and taps water mains; makes turn-ons and turn-offs to water services; locates and marks water lines for contractors and company crews; investigates leaks and reports major malfunctions; advises customers of leaks and suggest methods to resolve the problem; receives and responds to customer inquiries and complaints; digs and backfills trenches; makes skilled fittings and connections; reads pump-house meters; cleans mains and flushes the water system; may operate equipment such as back-hoes, tractors, trucks, loaders, air compressors, jack hammers, and a variety of power and hand tools; may perform a variety of carpentry, pipefitting, valve repair and cement work; installs, repairs, maintains, paints and insures the proper flow of fire hydrants; cuts and replaces concrete and asphalt; locates, taps, and installs new customer services; locates and repairs leaks and breaks; reads and interprets drawings, diagrams and blueprints; may inspect, service, and make minor repairs to well and storage facilities and equipment; may inspect and evaluate work of contractors to ensure compliance with Company requirements; inventory of parts twice per month.

SPECIAL REQUIREMENTS

Possession of appropriate California operator's license issued by the State Department of Motor Vehicles.

Possession of a Grade I Water Distribution Operator Cetification, or ability to obtain within 18 months of employment.

DESIRABLE QUALIFICATIONS

Knowledge of:

Water distribution facilities, including mains, meters, hydrants and valves;
Pipe laying, fitting and concrete work;
Tools and equipment used in the installation, maintenance and repair of water mains, services, meters, hydrants and valves;
Safety precautions and procedures used in water service work.

and

Ability to:

Repair, install, and maintain water mains, services, hydrants, meters and valves;
Operate power-driven equipment used in water service work;
Repair, install and remove water valves;
Perform a variety of skilled water system maintenance work;
Turn -on service and turn-off service at customer residence;
Interpret plans, drawings and specifications;
Read and write at the level required for successful job performance.

Training and Experience:

Any combination of training and experience which could likely provide the required knowledge's and abilities is qualifying. A typical way to obtain these knowledge's and abilities would be:

One year of experience in the installation, repair and maintenance of water services, mains, valves and related equipment.

WATER SERVICES WORKER TRAINEE (Non Certified)

DEFINITION

Under close supervision, to perform heavy physical labor and a variety of manual tasks in learning to perform skilled work involved in the construction and maintenance of water service, lines, Company facilities and equipment; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the trainee level in the Water Service Worker series. Incumbents of positions allocated to this class are not required to have previous experience or prior knowledge of water service work. The examples of duties listed below would be performed under close supervision in a learning capacity. It would be expected that after one year of increasingly responsible experience at the trainee level, incumbents would be qualified for promotion to the first working level class, Water Service Worker. Positions may also be assigned meter repair and maintenance duties in a trainee capacity.

EXAMPLES OF DUTIES

In a training capacity, performs a variety of water service, installation, construction, maintenance, and repair work; installs, maintains and repairs water services, mains, pumps, and valves; repairs valves, and insures that they are working properly; lays pipe and drills and taps water mains; makes turn-ons and turn-offs to water services; locates and marks water lines for contractors and Company crews; investigates leaks and reports major malfunctions; advises consumers of leaks and suggests methods to resolve the problems; digs and backfills trenches; makes fittings and connections; cleans mains and flushes the water system; operates equipment such as air compressors, jack hammers, and a variety of power and hand tools; may perform a variety of water service related carpentry, pipefitting, valve repair and cement work; installs, repairs, maintains, paints and insures the proper flow of fire hydrants; cuts and replaces concrete and asphalt; locates, taps, and installs new customer services; locates and repairs leaks and breaks; reads and interprets drawings, diagrams and meters.

SPECIAL REQUIREMENTS

Possession of an appropriate California operator's license issued by the State Department of Motor Vehicles.

Possession of a Grade I Water Distribution Operator Certificate is required within the first 18 months of employment.

DESIRABLE QUALIFICATIONS

Knowledge of:

Safe work practices.

and

Ability to:

Learn to repair, install and maintain water distribution facilities, including mains, service lines, hydrants, and valves;

Learn to lay and fit pipe, mix, pour and finish cement, and install valves;

Perform heavy physical labor;

Learn to use or operate a variety of hand tools, power equipment and vehicles commonly used in water service maintenance and construction;

Understand and carry out oral and written instructions;

Establish and maintain cooperative working relationships with those contacted during the course of work;

Read and write at the level required for successful job performance.

and

Training and Experience:

Any combination of training and experience which could likely provide the required knowledge, and abilities is qualifying.

GLEN MARTIN MUTUAL WATER CO JOB DESCRIPTION

JOB TITLE: GENERAL MANAGER: FULL TIME POSITION: SALARY:

ACCOUNTABILITY: Accountable to the BOARD OF DIRECTORS of the Glen Martin Mutual Water Company, (G.M.M.W.C.).

GENERAL RESPONSIBILITIES:

Serves as staff adviser to the Board of Directors. Directs and manages G.M.M.W.C. owned and operated properties within the framework of the company bylaws, policies, plans and budget.

PRINCIPAL DUTIES:

- A.** Operation, maintenance, and repair of the production and distribution system and in accordance with the requirements and guidelines of the State of California as specified in the Safe Drinking Water Act Title 17 and Title 22.
 - 1. Interprets, analyzes and implements all requirements of State and County specified guidelines.
 - 2. Advises the G.M.M.W.C. Board of Directors as to the impact of any and all State and County requirements that affect the G.M.M.W.C.
 - 3. Obtains, releases and directs any and all personnel needed to assist in the maintenance of the G.M.M.W.C. water system.
 - 4. Obtains bids from outside services as required to upgrade, maintain, and repair and presents such bids to the G.M.M.W.C. Board of Directors for their consideration and approval.
 - 5. Oversees all work performed by outside services to insure compliance with any and all approved contracts.
 - 6. Maintains effective operation of all capital equipment.
- B.** Operation, management, and implementation of all aspects of office and business operations of the G.M.M.W.C.
 - 1. Establishes budgets for operational and capital requirements.
 - 2. Is responsible for all accounting; ie accounts receivable, accounts payable, payroll, taxes, billing, and bank deposits.
 - 3. Maintains business operations in accordance with State and County Technical Managerial and Financial requirements.
 - 4. Attends meetings and or presentations given by the State, County and other outside organizations as required to operate the company in a full compliant manner.
 - 5. Deals effectively with State and County Regulatory agencies.
 - 6. Prepares and distributes all necessary reports and forms as required by the State and County.
 - 7. Oversees all work performed by outside services.
 - 8. Maintains a good working rapport with the community.
- C.** On call at all times for any water company emergency.

QUALIFICATIONS:

- 1. Working knowledge of hand and power tools required to maintain a large water system.
- 2. Working knowledge of all equipment including computer systems and business software.
- 3. High School Diploma or equivalent and College level course work in Water Utilities Distribution and Domestic Water Treatment.
- 4. Grade II Water Treatment Plant Operator Certification issued by the California Dept. Of Health Services, as specified in the California Safe Drinking Water Act Title 17 Section 7104 and 7107 Table 2. Maintain Grade III Distribution Operator Certification and required CEU.
- 5. College level credits in Business Management and or Accounting. An Associate of arts Degree is desired but not required.
- 6. Provide own vehicle as required to perform all employment related requirements.
- 7. Maintain A valid California Drivers License.

DEFINITION

The General Manager shall be responsible for all aspects of the field operations, and office operations of the company. And shall report and be accountable to the Company Board of Director's.

DUTIES

Duties include the operation, maintenance, and repair of the water distribution system pipelines, service connections, and all other equipment used in the production, transmission, and chemical treatment of water supplied for domestic use. Duties also include all office operations, including answering phones, accounts receivable, accounts payable, billing, bookkeeping, payroll, taxes, budget preparation, working with computers and other office machines, organizing elections, attends Board meetings, customer contact, deal effectively with State and County Regulatory agencies, contractors and sub-contractors. Schedule and perform routine maintenance. Remain on call weekends and holidays for emergency calls.

QUALIFICATIONS

Knowledge of hand and power tools, plumbing, water works practices and supplies. Six years full time experience in water distribution system maintenance, operation, repair, construction, and water treatment. High School Diploma or equivalent. College level course work in Water Utilities Distribution and Domestic Water Treatment. Grade II Water Treatment Plant Operator Certification issued by the California Dept. Of Health Services. Grade II Water Distribution System Operator Certification issued by the American Water Works Association. College level course work in Accounting, Bookkeeping, Computerized Accounting, and experience in office procedures. Excellent customer relations, and communications skills required. Must be able to trouble shoot and solve problems effectively, be extremely reliable, work independently, and supervise others. Excellent driving record required.

TRAINING AND EXPERIENCE

Any combination of training and experience which could likely provide the required knowledge and abilities is qualifying.

SPECIAL REQUIREMENTS

A valid California Drivers License issued by the Department of Motor Vehicles, and a current copy of DMV driving record.

WATER MAINTENANCE SUPERVISOR

DEFINITION

Under general supervision, of the Board of Directors, to install, maintain and repair water services, valves, mains, hydrants and meters; to operate power-driven equipment used in water services work; to read pump-house meters; to perform a variety of customer service duties; to perform a variety of related maintenance trades work; and to do related work as required.

EXAMPLES OF DUTIES

Installs, maintains, and repairs water services, mains, pumps, meters and valves; repairs valves; and insures that they are working properly; lays pipe and drills and taps water mains; makes turn-ons and turn-offs to water services; locates and marks water lines for contractors and company crews; investigates leaks and reports major malfunctions; advises customers of leaks and suggest methods to resolve the problem; receives and responds to customer inquiries and complaints; digs and backfills trenches; makes skilled fittings and connections; reads pump-house meters; cleans mains and flushes the water system; may operate equipment such as back-hoes, tractors, trucks, loaders, air compressors, jack hammers, and a variety of power and hand tools; may perform a variety of carpentry, pipefitting, valve repair and cement work; installs, repairs, maintains, paints and insures the proper flow of fire hydrants; cuts and replaces concrete and asphalt; locates, taps, and installs new customer services; locates and repairs leaks and breaks; reads and interprets drawings, diagrams and blueprints; may inspect, service, and make minor repairs to well and storage facilities and equipment; may inspect and evaluate work of contractors to ensure compliance with Company requirements; inventory of parts twice per month.

SPECIAL REQUIREMENTS

Possession of appropriate California operator's license issued by the State Department of Motor Vehicles.

Possession of a Grade II Water Treatment Plant Operator Certificate is required.

DESIRABLE QUALIFICATIONS

Knowledge of:

Water distribution facilities, including mains, meters, hydrants and valves;
Pipe laying, fitting and concrete work;
Tools and equipment used in the installation, maintenance and repair of water mains, services, meters, hydrants and valves;
Safety precautions and procedures used in water service work.

and

Ability to:

Repair, install, and maintain water mains, services, hydrants, meters and valves;
Operate power-driven equipment used in water service work;
Repair, install and remove water valves;
Perform a variety of skilled water system maintenance work;
Turn -on service and turn-off service at customer residence;
Interpret plans, drawings and specifications;
Read and write at the level required for successful job performance.

WATER MAINTENANCE SUPERVISOR

Job Description continued

Training and Experience:

Any combination of training and experience which could likely provide the required knowledge's and abilities is qualifying. A typical way to obtain these knowledge's and abilities would be:

One year of experience in the installation, repair and maintenance of water services, mains, valves and related equipment.

Angelus Oaks, California 92305-0002

(909) 794-3037

November 22, 1997

Policy of the Board of Directors of the Glen Martin Mutual Water Company, Incorporated Concerning
Delinquent Water Bills for Residences.

Due Dates:

| | | |
|----------|-------------|---|
| June 1 | November 1 | Half water bill due. |
| | October 1 | Courtesy reminder statement mailed. |
| June 1 | November 1 | Water bill delinquent, but no action. |
| July 1 | December 1 | Notice of Delinquency mailed |
| July 15 | December 15 | Water cut off to all delinquent shareholders. Notify California Department of Public Health. |
| August 1 | January 1 | Notice of Forfeiture. |

To reinstate water service, all past due charges and a reconnection fee must be paid up front. A 1.5% late fee will apply to the entire balance when delinquency notices are mailed. Reconnection fees of \$115.00 will apply when water service is terminated.

If water is turned off due to a delinquency for the first half billing, the water will not be reconnected until the bill for the entire year, plus the reconnection fee is paid.

There can be **no partial payments** or payment plans accepted.

A delinquent shareholder has no voting rights in the company on delinquent shares, but will continue to receive newsletters and ballot information.

Adopted by the Board of Directors, G.M.M.W.C., February 27, 1993.

Amended December 4, 1993

Amended July 24, 1994

Amended November 22, 1997

Amended March 25, 2009

Amended July 23, 2009

(909) 794-3037

May 31, 1997

Policy of the Board of Directors of the Glen Martin Mutual Water Company Concerning Reverting Water Use Status to Non-Water Use Status.

A lot or residence can be reverted back to lot status under the following conditions:

1. A request is received by the G.M.M.W.C. in writing.
2. The request is received before May 1 and will apply to the following and future years.
No pro-rated years.
3. The application for change must be approved by the Board of Directors.
4. The G.M.M.W.C. will remove, cap or lock the water connection at the property.
All costs incurred for the disconnection to revert back to a plain lot are to be paid for by the homeowner.
5. If another water connection is requested, the owner will pay the hook up rate fee applicable at the time of hook up, and only then if the account for that lot is current and in good standing.
6. If you are found to be using water, either from your connection or hooked up to your neighbors, you will be back billed to the beginning of the fiscal year (June 1). Your neighbor will risk losing his water connection for violating the policies of the Company.

Subject to the approval by the G.M.M.W.C. Board of Directors, the rate for the lot involved will revert to the non-water use fee (also known as a standby or shareholder fee) for the June 1 billing and for subsequent billings.

Adopted by the Board of Directors, G.M.M.W.C., July 24, 1994

Revised by the Board of Directors, G.M.W.W.C., May 31, 1997

crb

GLEN MARTIN MUTUAL WATER COMPANY, INC.

Post Office Box 2

Angelus Oaks, California 92305-0002

(909) 794-3037

File Sample

Re: NOTICE OF FORFEITURE

Dear

NOTICE IS HEREBY GIVEN that the share formerly owned by you as evidence by Certificate Number 1659, of the common stock of GLEN MARTIN MUTUAL WATER COMPANY, INC., has been forfeited to GLEN MARTIN MUTUAL WATER COMPANY, INC., as of July 15, ----

If you or any person acquiring title to your property in Angelus Oaks, California, desires to purchase stock in the company in order to receive water service at such property, you may make application at the office of the company. Any such purchase shall be subject to payment of the price per share as determined from time to time by the Board of Directors of this corporation.

GLEN MARTIN MUTUAL WATER COMPANY, INC.

BY: _____

crb

September 30, 1987

**GLEN MARTIN MUTUAL WATER COMPANY
POST OFFICE BOX 2
ANGELUS OAKS, CA 92305**

POLICY ADOPTED ON NOVEMBER 25, 2000

Vance Tomaselli made the motion to accept the proposed policy which prohibits shareholders from operating company owned service valves, and make individual customers responsible for repairs should customer use result in broken valves. Patricia Havens second. All in favor.

VACATION POLICY ADOPTED SEPTEMBER 29, 2001

Vance Tomaselli made the motion to provide a paid vacation policy for full time employees. Vacation policy applies to full time employees. The policy is as follows: One week paid vacation after one year of service. Two weeks of paid vacation after three years of service. Three weeks of paid vacation after ten years of service. Backup personnel shall be on-call to respond to any maintenance issues, and shall be paid \$100.00 per week for on-call service. On-call personnel shall remain within the service area to be eligible for on-call pay. Betsy Stoddard second. All in favor.

HYDRANT FLOW TEST POLICY

Vance Tomaselli made the motion to require a written request for hydrant flow testing and charge a fee of \$75.00 for this service. Betsy Stoddard second. All in favor. January 23, 1999

BUILDING MORATORIUM

A building moratorium shall remain in affect with limited releases granted based on available water supplies. May 25, 2002

30-DAY NOTICE

Patricia Havens made the motion to provide and post a 30-day notice that will serve letters will no longer be issued as of July 1, 2002, and adopt water conservation measurers. Vance Tomaselli second. All in favor. May 31, 2002.

ACTIVE SERVICE POLICY ON VACANT LOTS

Vance Tomaselli made the motion that shareholders who have water service on vacant lots, who have paid connection fees, and annual service assessments can build on their lots. Betsy Stoddard second. All in favor. June 8, 2002.

POSTING MEETING AGENDAS

Meeting agendas shall be posted 1-week prior to Board meetings. The Board retains the right to alter the meeting agendas based on issues that come up prior to Board meetings. July 23, 2009

WATER CONSERVATION PLAN

After discussion, Frank asked the Board for a vote to approve the company's water conservation plan as written. Vance Tomaselli made the motion to approve the plan as written. Jon Kappeler second. All in favor. April 26, 2003

ASSESSMENT RATE INCREASE

Company President Norman Cione suggested that the Board raise the annual assessment by 10% with 1.3% going into the company's emergency fund. After discussions Vance Tomaselli made the motion to increase the annual assessment by 10% with 1.3% going into the emergency fund and the increase to take affect in the 2004 billing period. Ronald Stuard second. All in favor. July 26, 2003

RATE INCREASE FOR THE COMING YEAR

President Robert Rooney suggested allowing the 10% increase for the coming year as approved by the previous Board and applying the additional funding to our planned capital improvements, which includes a new storage facility and new building at Well #2, with rate adjustments to be evaluated annually. All in favor. August 30, 2004

WILL SERVE LETTERS

Frank reported that in discussions with the Company Vice President, Derran Peck, it was suggested that the Company will only serve one single family home per lot. Derran Peck made the motion to include this new language in all future Will Serve Letters. Jon Kappeler Second. All in favor. Frank stated he would make the necessary changes and provide the up-dated Will Serve Letter at the next meeting for review. February 27, 2006

SERVICE CONNECTION FEES

Frank provided information regarding service connection fees charged by other water companies in the mountain areas, and indicated that this has been a topic of discussion at several board meetings. Harry Cain made the motion to increase water service connection fees to \$4,000.00 for a ¾ inch or 1-inch service connection, and \$5,500.00 for a 1 ¼ inch to 1 ½ inch service connection, to be evaluated by the board annually. Mark Bradford second. All in favor. May 31, 2007

ASSESSMENT INCREASE & SPECIAL ASSESSMENT

Ronald Stuard made the motion to create a one time special assessment of \$300.00 for each active water service connection, payable in two annual installments of \$150.00 due by February 15, 2009, and February 15, 2010, and increase the annual assessment rate by 15% beginning with the 2008 billing cycle. Harry Cain second. All in favor. Policy adopted March 27, 2008.

WILL SERVE LETTER DISCUSSION

After discussion, Nancy Cione made the motion to make Will Serve Letters good for one year with a one-time extension possible based on circumstances and no new service connections to be installed unless fees are paid and a building permit is provided to the Company. Ronald Stuard second. All in favor. April 24, 2008

SHAREHOLDER STATUS

Harry Cain made the motion that the Company President write a letter to the shareholder who is requesting that a on-shareholder represent her interest at Company Board Meetings and Shareholder Meetings, citing the articles and sections of the Company By-Laws regarding shareholder of record status. Nancy Cione second. All in favor. April 13, 2008

LATE FEES

Harry Cain made the motion to add a 1.5% late fee to all delinquent accounts as of July 1st and December 1st of each year and to include this information in the current newsletter. Kevin Ochsner second. All in favor. March 25, 2009

COMMERCIAL PROPERTY BILLING STATUS

Norman Cione made the motion to change the commercial property billing status from individual accounts to a single commercial property account. Ronald Stuard second. All in favor. September 29, 2009

EMPLOYEE POLICY

After discussions Ronald Stuard made the motion to require each employee to provide a DMV driving record going back 3 years and this information shall be available one week from the date of this meeting. Harry Cain Second. All in favor. March 2, 2010

PAYMENT

Nancy Cione made the motion to only bill and accept payment from Company shareholders of record. Harry Cain second. All in favor. July 23, 2009

BILLING POLICY

Harry Cain made the motion to reduce the reconnection fee from two hundred and fifty dollars to one hundred fifteen dollars with the fee reduction to apply as of July 23rd 2009. Nancy Cione second. All in favor. July 23, 2009

NOTIFICATION POLICY

The Board agreed to provide tenants of pending water service disconnection by providing a posted notice at the property 10 days before the water service termination date. The Board agreed that tenants will be notified 10 days prior to service disconnection. July 23, 2009

CONTRACTORS

The Glen Martin Mutual Water Company Board of Directors requires a minimum of three bids to be presented for consideration for any proposed use of outside contractors. 1996

SERVICE LINES, FIXTURES, AND PRESSURE REGULATORS

The Glen Martin Mutual Water Company is responsible for water mains, service laterals, and service connection valves to the valve box. All plumbing past the company owned service box shall be the responsibility of the property owner. This includes the service line, outdoor plumbing fixtures, hose bibs, valves, and pressure regulators. The property owners are responsible for their own plumbing. The company recommends that pressure regulators should be serviced and or replaced every three to five years to avoid failures. Homeowners are responsible for winterizing their homes if they will be away for any length of time and maintaining adequate heating to prevent frozen and broken interior plumbing. October 27, 2010

EXCAVATION AND CONTRACTORS

The shareholder shall be responsible for any damage done to company owned water mains, service laterals, and valves due to excavations by the homeowner or contractor hired by the homeowner. Company personnel will locate and mark company owned equipment at the request of homeowners or contractors. 1996

SERVICE ASSESSMENT PAYMENTS

Due to the current economic conditions Kevin Ochsner requested that the Board consider allowing shareholders to make monthly payments on service assessments as long as the accounts are current by the long established due dates. Norman Cione requested that this information is included in the next newsletter to shareholders. All present agreed. February 3, 2010.

BACKFLOW PREVENTION POLICY CHANGE

Due to liability concerns, Frank Haahr, General Manager, suggested that the backflow prevention policy be changed to require each individual device owner to be responsible for contacting a backflow prevention specialist to have their devices tested. The company shall no longer be billed for this service and pass the cost on to the shareholders who own these devices during the annual billing cycle. The shareholders that own these devices shall be billed by the backflow prevention specialist for services rendered. The company shall only be responsible for notifying shareholders of this requirement and providing 30-days for compliance and enforcing the noncompliance policy with service termination after providing proper notice. Norman Cione made the motion to change the backflow prevention policy as suggested. Harry Cain second. Kevin Ochsner abstained. Motion carried. October 28, 2009.

WATER CONTROL POLICY

Ronald Stuard made the motion to prohibit any contractor or entity from taking water from the Glen Martin Mutual Water Company service area hydrants without approval of the Board of Directors. The exceptions shall be the US Forest Service, or water needed for any emergency. Lily Marie Amaru second. All in favor. Policy adopted April 27, 2011.

**GLEN MARTIN MUTUAL WATER COMPANY, INC
POST OFFICE BOX 2
ANGELUS OAKS, CA 92305
PHONE/FAX (909) 794-3037**

December 1, 2010

Personnel Policy Motion Approved on December 1, 2010 by the Glen Martin Mutual Water Company Board of Directors:

Ronald Stuard made the motion to prohibit company employees, Board members, and contractors from carrying firearms or pepper spray while working for or doing any business associated with the Glen Martin Mutual Water Company, Inc, or on the property of the company at any time. Norman Cione second. All in favor. Policy adopted at the Glen Martin Mutual Water Company Board meeting held on December 1, 2010.

December 1, 2010